



Slip, Trip, and Fall Prevention Inspection Form



Instructions: Evaluate your workplace for slip, trip, or fall hazards. Then resolve any outstanding issues that could cause an incident.

SURFACE CONDITIONS	PLEASE CIRCLE		
	YES	NO	N/A
Floors are kept clean and dry (except where wet processes are necessary).	YES	NO	N/A
Floors are not slippery. Floors that are or may become wet are covered with non-slip material.	YES	NO	N/A
Where wet floors or processes are necessary, proper drainage is provided and raised surfaces, mats, or other dry standing places are provided.	YES	NO	N/A
Floors are free from protruding nails, loose boards, cracked tiles, and other walking hazards	YES	NO	N/A
Holes are repaired or covered.	YES	NO	N/A
Surfaces in poor condition are repaired or guarded by visible barricades/stanchions.	YES	NO	N/A
Mats and carpeting lay flat and are securely fixed.	YES	NO	N/A
Entryways have absorbent mats for preventing slips due to wet conditions.	YES	NO	N/A
Wet floor signs are readily available in high traffic areas to help identify a hazard when present.	YES	NO	N/A
Changes in direction or elevation are clearly marked.	YES	NO	N/A

Actions Needed:

HOUSEKEEPING HAZARDS	PLEASE CIRCLE		
Work areas, aisles, and walkways are kept free of debris or clutter.	YES	NO	N/A
Walkways are free of cords and wiring.	YES	NO	N/A
Exit and entrances are always unobstructed.	YES	NO	N/A
Landings and stairways are free of debris.	YES	NO	N/A
Containers are readily available for the disposal of trash.	YES	NO	N/A
Equipment and materials are not left lying on floor.	YES	NO	N/A
All spilled materials are cleaned up immediately.	YES	NO	N/A
Materials and equipment stored in a way that does not present a hazard.	YES	NO	N/A
Policy in place to submit work order immediately when leaking fixtures (sinks, toilets and showers) are identified. If leaking fixture is identified in a guest room, the room is taken out of service until work order is complete.	YES	NO	N/A
Employees know where housekeeping materials are located and how to use them.	YES	NO	N/A
There are adequate supplies for clean-up, barricading, and posting wet-floor signs.	YES	NO	N/A
Employees are trained to clean up any spills promptly and to notify others of the spill.	YES	NO	N/A

Actions Needed:

STAIRS, RAMPS, AND GUARDRAILS	PLEASE CIRCLE		
Changes in elevation are clearly identified.	YES	NO	N/A
For elevation changes greater than 19 inches, either a ramp or stairs is used.	YES	NO	N/A
Walking surfaces of ramps contrast visually and materially from the surrounding floor.	YES	NO	N/A
Ramps and stairs have slip-resistant surfaces.	YES	NO	N/A
Stair riser height and tread depth is uniform.	YES	NO	N/A
Handrails are present if stairs have one or more risers.	YES	NO	N/A
On stairways that are less than 44 inches wide that are enclosed on both sides, at least one handrail is present.	YES	NO	N/A
On stairways that are less than 44 inches wide that are open on one side, a stair rail, or guard is present on the open side.	YES	NO	N/A
On stairways that are wider than 44 inches, handrails are present on both sides.	YES	NO	N/A
Handrails on stairs run entire length of stairway and extend past the top and bottom steps.	YES	NO	N/A
Handrails are tight and at the proper level.	YES	NO	N/A
Adequate lighting is provided in stairwells and landings.	YES	NO	N/A
Guardrails provided wherever walking surfaces are elevated more than 30 inches off the floor.	YES	NO	N/A
Doors do not open onto stairways without landings.	YES	NO	N/A

Actions Needed:

ADMINISTRATIVE CONTROLS AND INSPECTIONS		PLEASE CIRCLE		
A program is in place for ice and snow removal in outdoor areas.	YES	NO	N/A	
A program is in place for leaf control and removal in outdoor areas.	YES	NO	N/A	
An anti-slip shoe policy is enforced for employees.	YES	NO	N/A	
An effective preventative maintenance program is in place.	YES	NO	N/A	
A walk-through inspection process is in place.	YES	NO	N/A	
Employees are trained in slip, trip and fall prevention techniques.	YES	NO	N/A	
Controls for machinery and other areas where spills and leaks frequently occur are in place.	YES	NO	N/A	
Parking lots and sidewalks are free of broken pavement, potholes, gaps, and cracks.	YES	NO	N/A	
Carpets and mats are regularly inspected for uneven wear, buckling, and curling.	YES	NO	N/A	
A floor cleaning and housekeeping schedule is in place and includes proper waste disposal.	YES	NO	N/A	
A building inspection is performed to ensure all work areas are well-lit.	YES	NO	N/A	

Actions Needed: