



FREEZE UP EMERGENCY RESPONSE

Freezing temperatures can cause significant issues and costly property claims. Please use the guide to identify areas of concern prior to a significant freeze.

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Prior to incoming cold weather:

- + Weather Monitor Person – designate someone to monitor weather and initiate a preparedness team as needed.
- + Portable heaters are in good working condition and placed in identified areas.
- + Ensure all temperature monitoring devices are properly working.
- + Inspect buildings for any exposed piping or openings to the outside and fix properly.
- + Close all windows, doors shut properly, etc. Use external thermometer to ensure suspected areas are maintaining a temp of 40 degrees.
- + Locate all concealed spaces above ceiling tiles, below floors, crawl spaces that may have susceptible piping to temp changes. Determine if temporary openings are needed to allow heat to flow.
- + Evaluate current insulation and update as needed. Hoses/water spigot on outside of buildings evaluate and remove hoses and insulate the spigots.

Cold Weather Event:

- + Update teams with emergency water shut-off valve mapping for quick response.
- + Continue to monitor temperature in hard-to-heat locations. Add this process to routine facility rounds several times a day.
- + Operations utilizing steam or water supply – create a response plan to shut down properly if heat is lost.
- + Open faucets in buildings that lose heat – either a small drip or make rounds to run water several times during the day.
- + Utilize methods to heat pipes without using an open flame or torch to help prevent another hazard.



Please contact Brenda Rice or Eric Riddleberger for assistance or with questions:

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