



PRIORITY 1 SKATING INITIATIVE



In an effort to assist you and your management team with the awareness of skating related accidents for appropriate follow-up, effective immediately we have implemented a Priority 1 Skate Reporting initiative. When a Workers' Compensation claim is reported to the 1-877-SONIC-01 number and skating is involved a few additional questions will be asked to clarify the reason for the incident. Based on the results of those questions an email may be generated indicating:

On (DATE) _____ your store experienced a work-related skating injury where one of the following was reported:

1. Employee was injured within the first 14 days of employment while wearing skates.
2. Employee was injured on skates prior to being Sonic Skating Carhop trained or certified and he/she was NOT wearing Personal Safety Equipment.
3. Employee was injured when the skating surface was not dry and clear of rain, snow, ice or debris.
4. Employee was injured while performing maintenance duties noted in the "Prior to being in Skates" open, pre & post rush ready and close checklist including taking out trash.
5. Employee struck by a vehicle and required signs warning of skaters and carhops were not in place on the property.
6. Employee injured while skating in a NO Skate Zone. Skating is not permitted in the Kitchen, Prep Areas, and Stock Room.
7. Although proper procedures were followed, the accident resulted in a severe injury.



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Below you will find some helpful skating tips that will reduce your potential for carhop skating injuries:

1. Ensure all carhops are certified as Skating Carhops through the current Sonic Carhop & Skating Carhop STAR Guides. "Have a safe skating attitude!"
2. Ensure skates are inspected and maintained on a daily basis prior to use
3. Ensure lot is free of potential risk items:
 - a. Ketchup packets
 - b. Straws
 - c. Change
 - d. Mints
 - e. Cigarette butts
 - f. Debris of any kind
4. Always verify weather is acceptable for skating
 - a. Not when raining
 - b. Not when snowing
 - c. Not when pavement is wet or icy
 - d. Not in high winds
5. Ensure skaters are wearing "Sonic Approved Skates"
6. Ensure laces are kept tied and away from wheels
7. Install concave mirrors in drive through area so cars can clearly see carhops and skating car- hops crossing traffic
8. Ensure skating carhops are not performing station duties, restroom cleaning, stocking and cleaning, sweeping lot and/or taking out trash while wearing skates
9. Ensure skaters observe the "No skate Zones" while wearing skates
10. Always wear Personal Safety Equipment until skater is certified and proficient!!!
11. Ensure that there are four sets in each size of Personal Safety Equipment (PSE) available for skaters to wear
12. Ensure that there are spare parts available on hand so that skate repairs can be made immediately when identified

NOTE: Please refer to the Sonic Skating Tool Kit information, Sonic Skating Manager's guide or Sonic Skating Manager's E-learning course for Skating Recruitment, Training, and Certification procedures.